

Action 1 – Transforming Services for People with Disabilities – update report to be submitted to the May meeting of this Group

Action 2 – Economy Strategy – City Deal Workforce Development

Steering Group – update on the work of the City Deal Workforce Development Steering Group to be brought back to a future meeting of this Group.

Action 3 – Carer's Strategy – North West Pilot – update report to be submitted to a future meeting of the Committee

Decision

To update the rolling actions log and note the remaining outstanding actions.

(References – IJB Strategic Planning Group 2 February 2018 (item 2); Rolling Actions Log, submitted)

3. Recommendations from the Joint Inspection of Services for Older People

Updates were provided on progress on the three recommendations from the Joint Inspection of Services for Older People for which this Group had oversight. The progress updates included additional actions to be added to the Improvement Plan.

The Interim IJB Chief Officer and Interim Chief Strategy and Performance Manager continued to meet on a monthly basis with the Care Inspectorate to reassure them about progress with the actions set out in the Improvement Plan.

All the outline commissioning plans would be discussed at the development session on 27 April 2018 to be chaired by Councillor Henderson as Chair of the IJB. Once the plans were agreed at the development session they would be used as the basis for taking forward those pieces of work.

During discussion the following issues were raised:

- this Group needed to have sight of the key themes being developed
- concerns there was no carer consultation in this process – carers were not represented on any of the reference boards
- concerns about mental health and learning disabilities sitting in their own silos
- current commissioning plans needed to be combined with the new future plans
- concerns about the lack of financial information in the plans
- helpful to have one format and one layout for all the plans for the development session
- noted that the timeline for the end of the calendar year for completion would ensure sufficient time to undertake robust pieces of work

Decision

- 1) To note that the updated IJB Strategic Plan would be submitted to the IJB in March 2019.

- 2) To note that a progress update on the outline commissioning plans would be submitted to the next meeting of this Group on 13 April 2018.
- 3) To request that the action notes from the reference boards be circulated to this Group for awareness.
- 4) To request that a progress summary of the action plans aligned to the outline commissioning plans be circulated to this Group for information.
- 5) To note that the draft plans would be circulated to this Group in the Autumn for final scrutiny prior to being submitted to the IJB in December.

(Reference – verbal updates by the Strategic Planning Manager, Service Redesign and Innovation and Interim Chief Strategy and Performance Manager)

4. Grants Review

Meetings with the strategic leads were planned for the following week to ensure they were linking in with strategic commissioning plans and the locality improvement plans. A wider event with the Third Sector was planned for the end of April.

The following issues were raised and discussed:

- alignment of grant funding
- community resilience and the challenge of change
- community led support should be explored
- long term approach – what needs funded and for how long
- locality model and growth in community link workers and community based services
- inequalities funding should be linked into the new community plan

Decision

- 1) To agree that the minute of the last meeting of the Grants Review Group be circulated to this Group for information.
- 2) To agree that information on the split of grant funding across localities, user groups and by theme be circulated to this Group for information.

(Reference – verbal update by the Strategic Planning Manager, Service Redesign and Innovation)

5. Outline Strategic Commissioning Plans – Cross Cutting Themes

A summary was provided of cross cutting themes within the outline strategic commissioning plans together with an overview of good practice and gaps identified to date.

The Group were asked to review and consider the outcomes including whether the list of cross cutting themes were comprehensive. This would form the basis for additional pan-IJB work and as a brief for the four reference boards to ensure that their fuller strategic commissioning plans met a standard and incorporated appropriate consideration of these themes.

The following issues were raised and discussed:

- concerns about how we make sure there was equity and people were treated as whole people and not pigeon holed into one area. It was important to ensure there was overlap within all the plans for people with multi complex care needs
- transition was a key issue between children's and adult services relevant to all areas within the plans and it was important to have oversight of both
- whole life approach was taken in mental health services – children's services were getting ready for an inspection in quarter 3 and one of the themes would be how transition was managed –
- major cross cutting theme about access, in all its forms, was missing from the plans
- homelessness was not picked up in any of the plan and this needed to be taken account of – the reference boards needed to capture this – there were also links in mental health between both services – a new manager had been appointed to provide a service across homeless services across Edinburgh
- important that the reference boards make sure the cross cutting themes were taken forward in the plans – all these themes would be circulated to the reference boards for their first meetings – important to ensure any outcomes from the reference boards are fed back to the appropriate delivery groups

Decision

- 1) To endorse the cross cutting principles set out in Appendix 2 of the report subject to adding access, homelessness, transition between children's and adult services, substance misuse, equalities and inequalities.
- 2) To ensure that best use is made of Third Sector resources and partners in terms of the principles.
- 3) To ask the reference boards to note good practice and gaps and take steps to ensure that final strategic commissioning plans set out a comprehensive approach to the cross cutting themes.
- 4) To note that themes which had obligations associated with them (notably carers, capital investment and housing) would be taken forward by the appropriate officer to develop appropriate comprehensive plans to meet these obligations:
 - Chief Financial Officer – capital investment
 - Interim Chief Strategy and Performance Officer – housing and carers.

(References – Strategic Planning Group 2 February 2018 (item 6); report by the Interim Chief Strategy and Performance Officer, submitted)

6. Directions – Review of Policy and Update on Current Directions

On 26 January 2016, the Joint Board had approved a policy in relating to the issuing and monitoring of Directions.

An update on progress towards delivering the Directions issued since August 2017 was submitted.

Members were advised that the Scottish Government were currently undertaking a review of directions across Scotland and it was expected that good practice guidance would be forthcoming as an outcome of this review.

Decision

- 1) To endorse the recommendations to close the following six Directions:
 - (a) EDI_2017/18_1a – Operationalise the Hubs and Cluster Teams within each Locality
 - (b) EDI_2017/18_1b – Fully establish the Multi Agency Triage Team (MATT) function within each Hub focussing on avoiding unnecessary hospital admissions and reducing delays in discharge from hospital
 - (c) EDI_2017/18_1f – Work with the wider Community Planning Partnership Locality Leadership Teams to publish Locality Improvement Plans to each Locality by October 2017
 - (d) EDI_2017/18_6a – Expand the Acute Medical Unit at the Royal Infirmary of Edinburgh funded on an interim basis from winter monies
 - (e) EDI_2017/18_7g – Implement the framework agreement for day support services from Autumn 2017
 - (f) EDI_2017/18_13e – Open the planned additional beds at Royston Care Home to provide additional capacity for older people with mental health problems
- 2) To endorse the recommendations that a full review of all outstanding Directions was undertaken in light of the development of the Outline Strategic Commissioning Plans to ensure that all outstanding Directions were fit for purpose and had appropriate performance measures in place.

(References – minute of meeting of the Integration Joint Board 26 January 2018; report by the Strategic Planning Manager, Service Re-design and Innovation, submitted)

Declarations of Interest

Christine Farquhar declared a non-financial interest in the above item as the former Chair of Upward Mobility.

Peter McCormick declared a non-financial interest in the above item as a Director of an independent sector care provider.

7. Community Engagement Plan - Progress

An update on progress towards development of the Joint Board's Community Engagement Plan was submitted.

A Working Group comprising members of this Group had been established to develop the Plan. Activity was focused around identifying the principles, approach, opportunities and challenges forming the core contents for the Plan. These had been framed to support the achievement of the vision and values of the Joint Board and the Strategic Plan outcomes.

Decision

- 1) To note the progress made in developing the Community Engagement Plan.
- 2) To agree the core contents set out in the report as the basis of the draft Plan.
- 3) To agree the next steps and the short term actions set out in paragraphs 15 and 16 of the report.
- 4) To agree to receive a proposal for resourcing the Plan at the next meeting of this Group.

(Reference – joint report by the Community Engagement and Partnership Development Manager and the Strategic Planning Manager, Service Re-design and Innovation, submitted)

8. Any Other Business

Decision

To note there were no additional items of business raised.

9. Papers for Information

Decision

- 1) To note the report on the Mainstreaming Equality Duty and Equality Outcomes which had been approved by the Joint Board at their meeting on 2 March 2018.
- 2) To note the report on the Outline Commissioning Plans which had been approved by the Joint Board at their meeting on 2 March 2018.
- 3) To note the report on the Carers (Scotland) Act which had been approved by the Joint Board at their meeting on 2 March 2018.

10. Dates of Next Meetings

Friday 13 April 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 11 May 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 22 June 2018	10am to 12pm	Dean of Guild Room, City Chambers